

EXAMINATION INFORMATION ALERT

Subject: Fire Promotional Information Processing Schedule

This bulletin establishes the Department of Personnel schedule for specific Fire Promotional Titles.

PROCEDURES:

The Department of Personnel will process promotional examinations as follows:

1) FIRE CHIEF

Request to HRM Consultant Team:	Announcement Issue Date:	Application Filing Deadline:	Closing Date:	Test Date:
May 1, 2004	August 1, 2004	August 21, 2004	October 31, 2004	November 2004
May 1, 2005	August 1, 2005	August 21, 2005	October 31, 2005	November 2005

Note: Specific test dates will be given at the time of announcement.

2) DEPUTY FIRE CHIEF

Request to HRM Consultant Team:	Announcement Issue Date:	Application Filing Deadline:	Closing Date:	Test Date:
September 1, 2003	December 1, 2003	December 21, 2003	February 28, 2004	March 2004
September 1, 2004	December 1, 2004	December 21, 2004	February 28, 2005	March 2005

Note: Specific test dates will be given at the time of announcement.

3) BATTALION FIRE CHIEF

Request to HRM Consultant Team:	Announcement Issue Date:	Application Filing Deadline:	Closing Date:	Test Date:
July 1, 2005	October 1, 2005	October 21, 2005	December 31, 2005	January 2006
July 1, 2007	October 1, 2007	October 21, 2007	December 31, 2007	January 2008

Note: Specific written test dates will be given at the time of announcement.

Note: The oral portion of the examination will be given within three months of the date of the written portion.

4) **FIRE CAPTAIN & LIEUTENANT**


Request to HRM Consultant Team:	Announcement Issue Date:	Application Filing Deadline:	Closing Date:	Test Date:
May 1, 2004	August 1, 2004	August 21, 2004	October 31, 2004	November 2004
November 1, 2005	February 1, 2006	February 21, 2006	April 30, 2006	May 2006

Note: Specific written test dates will be given at the time of announcement.

Note: The oral portion of the examination will be given within four months of the date of the written portion.

Note to appointing authorities and candidates:

- The Department of Personnel will issue announcements bi-annually/annually. The Department believes that establishing the dates in advance should assist appointing authorities in effectively planning and anticipating personnel needs. It will also serve to notify all parties in advance of scheduled promotional examination announcements.
- Applications must be filed no later than the application filing deadline issued on the announcement. Examinations will be held during the range of dates indicated in this EIA barring unforeseen circumstances.

INTERNAL NO: 1.015e	EXTERNAL NO: 9d	ISSUED: February 2004	APPROVED BY: <div style="border: 1px solid black; width: 150px; height: 40px; margin: 5px 0;"></div> <hr/> (Director)
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